

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: May 28, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:34 pm
- 2 **Pledge of Allegiance**
- 3 **Roll Call, Establish a Quorum:** Tom Christensen, Tim Clark, Jim Swenson, Ted Ritter in room 4 of Community Center with 1 citizen. Brian Cooper attended via Zoom.us. June Vogel in room 4 and Marion Janssen attending via Zoom. Us. There are 2 community members present in room 4. There were also 9 other members of community in attendance via Zoom.us
- 4 **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, May 27, 2020 before 6:30 pm.
- 5 **Discussion /Action Items:**
 - a. **Annual confirmation of Standing Committee Members. Nonmotorized Trails committee.** Motion that we appoint Anne Small as chair with Jim Swenson, Jimmy Vogel, Bridget Ryan, Bob Schell, Penny McCormack and Lynn Uthagrove as members of Nonmotorized Trails committee; second Clark. Discussion none. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes. **Zoning committee** – Gerry Hensen has not able to attend meetings due to health of wife, does not have equipment to Zoom. At some point a decision will have to be made as to whether he stays on the committee or not, currently not recommending any change. Motion by Christensen to reappoint Ted Ritter as chair with Brian Cooper, Jon Strom and Bob Schell as zoning committee members; second Swenson. Discussion: Mr Christensen will have a discussion with Mr Hansen to see if his circumstances have changed and what he prefers to do. The duration of each term is spelled out in the ordinance. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes. **Lakes Committee** – have not been appointed by town board other than Ted as chair. Each lake organization decides if they want a board and then names 2 voting members and an alternate. Any changes happen following annual meeting. Motion by Christensen to appoint Ted Ritter as chairman of Lakes Committee; second Clark. Discussion none. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes. **Parks and Rec** - Has a vacancy, with a couple of people looking to fill. Motion by Christensen reappoint Tim Clark as chair with Lynn Carlson, Karen Anderson, Heather Koziatsek as members of the Parks and Rec committee; second Swenson. Discussion none. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes. **Independence Day committee**- Has a vacancy to be filled by the Fire Department. Motion by Christensen to reappoint Cookie Lough as chair with Ted Ritter/Jim Swenson (sharing one vote), Lou Clark, Penny Strom, June Vogel, Ken Dahnke, Jeff Sauer, Anne Small to Independence Day committee; second Clark. Discussion none. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes.
 - b. **Online meeting discussion – pricing and platform.** Research done with Microsoft, Hewitt Packer, Logitech and Zoom. To create an audio/visual room, minimum \$6000 and as high as \$10,000 for equipment and yearly fees. The town would have an account with users/hosts. There could be more than 2 meeting at one time but not in the same room. No action to be taken, discussion only for online meeting platform. There has been more community involvement at meetings with this concept. Re-evaluate the budget.
 - c. **Review bid specifications for Fern Ridge Trail Reroute.** Jim Swenson reviewed the bid specs. To publish June 3rd and June 10th, return to Jim Swenson by 5:30 on June 15th, open bids at committee level on June 17 and bring recommendations to the board for action on June 30th. How is this being funded? Depends on dollar amount bid comes in at. Cooper asked if no money if it could be turned down, answer yes. Motion by Cooper for public notice for the bids with stipulation that funds may not be available and all bids could be turned down;

second Ritter. Discussion none. By roll call vote: Mr Cooper – yes; Mr Swenson – yes; Mr Christensen – yes; Mr Ritter – yes; Mr Clark – yes.

- d. Nonmotorized Committee Recommendations to rename shelter and park at Chamber to the Mark Hiller Park.** When the park by the chamber was built in 2010, it was the Bike and Hike shelter. It has since been known as the Chamber shelter. Bike and Hike committee thought fitting to name that shelter and area as Mark Hiller Memorial Park as an honor for all he has done for the community. Chamber would like to put memorial out behind chamber why Mark’s contributions were important in this town. Table to take back to Bike and Hike and Jim Swenson to talk to Penny and get figures for memorial. Will bring back for discussion.
- e. Discussion concerning having a 4th of July celebration including a parade and fireworks.** The Chamber had a meeting last evening with parade discussion and were in favor of fireworks. Penny sent out survey to 56 participants, only 21 responded back (14 yes, 5 no and 2 indifferent) with 45 opening the Constant Contact message. Fire department will do crowd control. Chamber would still promote parade and fireworks if they happened. Cookie Lough stated committee was appointed by the town and has made this decision to not have Independence Day celebration, with possibility of delaying until Labor Day. Mr Swenson reached out to the DOT and a permit has been issued and can be canceled up to the day prior. Volunteer number is 11-12 for traffic and crowd control. On May 19th the decision was tabled until June meeting. This will be put on June 8 Regular Town Board meeting agenda.
- f. Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes of March 30, 2020, May 19, 2020 and May 21, 2020 ; second by Cooper. Discussion none. By roll call vote: Mr Swenson – yes; Mr Cooper – yes; Mr Christensen – yes; Mr Ritter – yes; Mr Clark – yes.
- g. Payment of bills.** Motion by Clark to pay the bills as presented; second Cooper. Discussion none. Roll call vote Mr Clark – yes, Mr Swenson – yes, Mr Ritter – yes, Mr Christensen – yes; Mr Ritter – yes.

8. Adjourn: Mr Christensen adjourned the meeting at 8:00 pm

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